



TATA TEXTILE MILLS LIMITED

Date: September 26, 2012

Dear Shareholder,

1. COMPLIANCE WITH THE REQUIREMENT OF INSERTION OF CNIC NUMBER ON DIVIDEND WARRANTS

In pursuance with the Securities and Exchange Commission of Pakistan (SECP) Notification No SRO.779(1)/2011 of August 18, 2011, SECP directed all Listed Companies to mention Computerized National Identity Card / National Tax (CNIC/NT) numbers of the registered members on the dividend warrant.

As per the said Notification of SECP, you are requested to send us a copy of your CNIC/NT number (other than individual)/Passport Number (for non-resident only) within ten days from the receipt of this letter. It is important that the requisite copy of the above document may please be sent along with the lower portion of this letter duly filled, to our Share Registrar, M/s. Noble Computer Services (Pvt.) Limited, Mezzanine Floor, House of Habib Building (Siddiqsons Tower),3 - Jinnah Cooperative Housing Society, Main Shahrah-e-Faisal, Karachi.

In case of non-receipt of copy of valid CNIC and non-compliance of the above-mentioned SRO of SECP, the Company may be constrained to withhold dispatch of dividend warrants if issued.

2. DIVIDEND WARRANT BANK MANDATE OPTION

a) FOR PHYSICAL CERTIFICATE HOLDERS:

In compliance with the advice of the SECP vide circular no SMD/CJW/Misc/2009 dated June 5, 2012, we would like to inform you that now you can avail the facility of Bank Mandate option whereby you can instruct the company to directly send your dividend warrant cheque portion to your concern bank with notice portion sent to your registered address. We are enclosing herewith standard letter (Annexure-I) for your convenience and can be send along with the CNIC copy for future dividends.

b) FOR CDC ACCOUNT HOLDERS:

In compliance with the advice of the SECP vide circular no SMD/CJW/Misc/2009 dated June 5, 2012, CDC Account holder may also avail the facility of Bank Mandate option whereby they can instruct the company through their participant / Broker / Investor Account Service Department to record Bank Mandate in their CDC Account for direct credit of dividend warrant cheque portion to the concern bank with notice portion sent at registered address. CDC Account holders are requested to kindly contact their participant / Broker / Investor Account Service Department for record of Bank Mandate for future dividends.

Your compliance will facilitate us in complying with the directives of SECP.


Company Secretary

Name of Shareholder : _____
Folio No. : _____
CNIC/NTN/PASSPORT NO. : _____
(Copy Attached)

SIGNATURE

8, 8th Floor, Textile Plaza, M.A. Jinnah Road, Karachi - Pakistan.
E-Mail : headoffice@tatatex.com
Phones : 3242-6761-2-4, 3241-2955-6-7 Fax : 3241-7710
Mills : 10th K.M., M.M. Road, Khanpur, Baggasher, Muzaffargarh.
Phones : (92-66) 2490192 , 2490193, 2490198 Fax : (92-66) 2490067
E-Mail : mill.ttm@tatatex.com
Web Site : http://www.tatatex.com



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Annexure-I

Subject: DIVIDEND MANDATE FORM

It is to inform you that under section 250 of the Companies Ordinance, 1984 Shareholder may, if so desire, directs the Company to pay dividend through his/her/its bank accounts.

In pursuance of the directions given by the Securities and Exchange Commission of Pakistan vide Circular Number 18 of 2012 dated June 5, 2012, we request you being the registered shareholder of **Tata Textile Mills Ltd.**, and hereby give the opportunity to authorize the Company to directly credit cash dividend in your bank account, if any, declared by the company in future.

PLEASE NOTE THAT THIS DIVIDEND MANDATE IS OPTIONAL AND NOT COMPULSORY, IN CASE YOU DO NOT WISH YOUR DIVIDEND TO BE DIRECTLY CREDITED INTO YOUR BANK ACCOUNT THEN THE SAME SHALL BE PAID TO YOU THROUGH THE DIVIDEND WARRANTS.

Do you wish the cash dividend declared by the company, if any, is directly credited in your bank account, instead of issue of dividend warrants, please tick "✓" any of following boxes:

YES	
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NO	
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If yes then please provide the following information;

Folio No.	
Name	
Title of Bank Account	
Bank Account Number	
Bank Name	
Branch Name and Address	
Cell Number of Shareholder / Transferee	
Landline Number of Shareholder / Transferee, If any	

It is stated that the above mentioned information is correct, that I will intimate the changes in the above mentioned information to the company and the concerned Share Registrar as soon as these occur.

Signature of the Member/Shareholder

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